

Record of Decision by Executive

Monday, 2 March 2015

Portfolio	Leisure and Community
Subject:	Play Area Refurbishment Programme
Report of:	Director of Community
Strategy/Policy:	Leisure and Cultural Strategy
Corporate Objectives:	Strong and Inclusive Communities

Purpose:

To agree improvement works and a 3 year refurbishment programme for the Council's play areas in the Borough.

The Council has 43 play areas located across the Borough that are provided predominantly for young people up to the age of 13.

A strategic review of all the play areas has been undertaken to determine what works needed to be completed to bring all the play areas up to standard and to establish a programme of future priority improvements.

In addition there is a need to determine what financial resources will be required to deliver an ongoing programme of play area improvements in order to maintain current standards.

Ward Councillors were consulted on the results of the evaluation for play areas within their ward and in principle agreement was reached on when future improvements or refurbishments could be implemented.

Appended to the report is the 3 year play area priority improvement programme which can be funded from section 106 developer contributions collected for the provision of play and recreational facilities.

The draft version of the programme was presented to the January meeting of the Leisure & Community Policy Development & Review Panel and members endorsed the programme without any amendment.

Options Considered:

As recommendation.

Decision:

RESOLVED that the Executive approves;

(a) the 3 year play area priority improvement programme as detailed in Appendix A, to

be funded from Section 106 contributions for the provision of play and recreational facilities; and

(b) a budget of up to £50,000 for other improvements required to bring all play areas up to standard, funded from Section 106 for the maintenance of play areas.

Reason:

To facilitate the refurbishment of the Borough's play areas in order to maintain a good standard of play provision and to ensure play facilities remain safe, attractive and accessible to all children and young people.

Confirmed as a true record:

Monday, 2 March 2015

Councillor SDT Woodward
(Executive Leader)

FAREHAM

BOROUGH COUNCIL

2014/15
Decision No.
613

Record of Decision by Executive

Monday, 2 March 2015

Portfolio	Leisure and Community
Subject:	Award of Contract - Play Areas: Park Lane Play Area, King George V Play Area and Birchen Road Play Area
Report of:	Director of Community
Strategy/Policy:	Leisure and Cultural Strategy
Corporate Objectives:	Strong and Inclusive Communities

Purpose:

The report considers the tenders received for the design, supply and installation of new play equipment at Park Lane Play Area, King George V Play Area and Birchen Road Play Area and recommends an award of contract for all three improvement projects to one contractor.

In November 2013 the Executive approved a five year improvement programme for the Council's outdoor sports facilities, play spaces and other recreational facilities utilising section 106 developer contributions.

The play areas identified for improvement in years 2014/15 of the Open Space Improvement Programme are; Park Lane, King George V and Birchen Road play areas.

Options Considered:

As recommendation.

Decision:

RESOLVED that the Executive agrees that the tender submitted by the contractor ranked 1 (as set out in the confidential appendix A) being the most advantageous tender received, be accepted and the contract to refurbish all three play areas be awarded to that company.

Reason:

To refurbish existing play areas, to provide new and improved play facilities for local children and young people.

Confirmed as a true record:

Monday, 2 March 2015

Councillor SDT Woodward
(Executive Leader)

FAREHAM

BOROUGH COUNCIL

2014/15
Decision No.
614

Record of Decision by Executive

Monday, 2 March 2015

Portfolio	Leisure and Community
Subject:	Award of Contract - Pantomime Entertainment and Related Services
Report of:	Director of Community
Strategy/Policy:	Leisure and Cultural Strategy
Corporate Objectives:	Strong and Inclusive Communities

Purpose:

This report considers the tenders received for the production of Ferneham Hall's annual Christmas Pantomime for 2015/16 & 2016/17 with the mutually agreed option to produce the 2017/18 pantomime.

The previous Pantomime and Related Services contract was completed with the production of the 2014/15 pantomime 'Snow White & The Seven Dwarfs'.

The Executive is asked to consider the tenders received for the production of Ferneham Hall's pantomime for the next 3 years and to award a contract to the most financially competitive tender with recognised high qualities of production.

Options Considered:

As recommendation.

Decision:

RESOLVED that the tender submitted by the company ranked first (as set out in the confidential Appendix A), being the most advantageous tender received, be accepted and the contract awarded to that company.

Reason:

To seek approval in accordance with Contract Procedure Rules to award a contract to the Company providing the most economically advantageous tender and recognised high qualities of production.

Confirmed as a true record:

Monday, 2 March 2015

Councillor SDT Woodward
(Executive Leader)

FAREHAM

BOROUGH COUNCIL

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Record of Decision by Executive

Monday, 2 March 2015

Portfolio	Leisure and Community
Subject:	Proposed Funding Arrangements for Community Action Fareham 2015-16
Report of:	Director of Community
Strategy/Policy:	Community Portfolio
Corporate Objectives:	Strong and Inclusive Communities

Purpose:

To consider the future funding arrangements for Community Action Fareham which are due to take effect from 1 April 2015.

Community Action Fareham (CAF) is the local Council for Voluntary Services (CVS). CAF offers support to a range of community organisations providing services and activities to meet the needs of local residents.

The current Service Level Agreement (SLA) with Community Action Fareham expires on 31 March 2015, having been renewed on a six-monthly basis since September 2013. New arrangements have been pending the outcome of Hampshire County Council's Review of Support to the Community Sector which has now been completed. This report proposes changes in the funding arrangements for Community Action Fareham and sets out proposals for a new grant funding arrangement, to be effective from April 2015.

Options Considered:

As recommendation.

As comments from depute

Decision:

RESOLVED that the Executive agrees Option C (i.e. the existing funding arrangement for core services with CAF is not renewed and the opportunity to tender for these services is widely advertised on the Councils business portal). CAF be awarded an interim grant of £15000 during the transitional period.

Reason:

In order to sustain the range of local community and voluntary groups, the Council provides funding to CAF to assist in supporting a robust and active community and voluntary sector in the Borough.

Confirmed as a true record:

Monday, 2 March 2015

Councillor SDT Woodward
(Executive Leader)

FAREHAM

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Record of Decision by Executive

Monday, 2 March 2015

Portfolio	Public Protection
Subject:	Review of Hackney Carriage Fares
Report of:	Director of Community
Strategy/Policy:	
Corporate Objectives:	

Purpose:

To set the level of the Hackney Carriage Tariff for the Borough for 2015/16.

The Fareham Hackney Carriage Association is consulted each year to ascertain if they wish to revise the tariff and this is carried out through the Taxi and Private Hire News Letter that the Council produce on a regular basis. Any request is reported to the Licensing and Regulatory Affairs Committee for recommendation to the Executive.

This year, as well as considering a request from some representatives of the taxi trade to increase the tariff, the Committee were asked to consider adding a line to the tariff to allow drivers to charge a fee for credit/debit card transactions.

Options Considered:

As recommendation.

As comments from depute

Decision:

RESOLVED that the Executive:

- (a) agrees to freeze the Hackney Carriage Tariff for 2015/16 (as set out in Appendix B); and
- (b) does not agree to the introduction of a line to the Hackney Carriage Tariff permitting drivers to charge a fee for credit/debit card transactions.

Reason:

To consider the recommendation made by the Licensing and Regulatory Affairs Committee at its meeting of 20th January 2015.

Confirmed as a true record:

Monday, 2 March 2015

Councillor SDT Woodward
(Executive Leader)

FAREHAM

BOROUGH COUNCIL

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Decision No.
618

Record of Decision by Executive

Monday, 2 March 2015

Portfolio	Policy & Resources
Subject:	Closure of Gillies Car Park
Report of:	Director of Finance & Resources
Strategy/Policy:	
Corporate Objectives:	

Purpose:

To seek approval to confirm the Parking Order for enabling the closure of The Gillies Car Park, as one of a number of Outer Car Parks in Fareham Town Centre.

The Fareham Town Centre Parking Strategy (2012-2017), which is designed to assist in supporting the Town Centre in terms of an efficient parking offer, identified the under-utilisation of The Gillies Car Park compared with other car parks in the Town Centre. As a consequence The Gillies does not represent good value for money for the Council in terms of operation and maintenance of the car park and the Strategy would not be undermined if the site were to be allocated to other uses.

There are a number of alternative car parks in close proximity to The Gillies including Holy Trinity Church Car Park which are within easy walking distance of West Street, whilst on-street parking spaces are also available on West Street.

A recommendation was therefore made to the Executive by the Director of Finance and Resources that, following an approach from Aldi Stores UK, the Council should proceed with the disposal of the site, and the Executive Decision to proceed with the sale of the car park to Aldi was taken at the Council Executive Meeting on 3 November 2014.

A Parking Order to formally close The Gillies as a public car park has been advertised and a number of objections received. Proposed Council responses to the objections are included in this Report to enable closure of the Car Park in due course.

Options Considered:

As recommendation.

Decision:

RESOLVED that the Executive:

- (a) confirms the (Off Street Parking Places) Order to enable the closure of The Gillies Car Park in due course; and
- (b) agrees the Council's response to objections to the Parking Order as set out in Appendix A.

Reason:

To enable the closure of the Car Park, since the car park is under-used and alternative parking spaces convenient to West Street are available elsewhere.

Confirmed as a true record:

Monday, 2 March 2015

Councillor SDT Woodward
(Executive Leader)

FAREHAM

BOROUGH COUNCIL

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Record of Decision by Executive

Monday, 2 March 2015

Portfolio Policy & Resources
Subject: Land Transfer at Daedalus
Report of: Director of Finance & Resources
Strategy/Policy:
Corporate Objectives:

Purpose:

To update the Executive on progress made to secure the transfer of land at Daedalus, and seek approval to complete the acquisition.

On 6th October, the Executive considered one option for the future ownership of land at Daedalus. Recognising the importance of the Daedalus site to prosperity and economic vitality of the Borough, the Executive agreed in principle to pursue the acquisition of the land at Daedalus which comprised the airfield and East/West Enterprise Zone development areas. The Waterfront was not included in the transfer proposal.

Officers have continued discussions with the current landowner, and the Solent LEP, to progress the potential land transfer. At the same time, approvals to proceed with the transfer and investment proposal have been sought by the HCA and Solent LEP.

The report outlines revised Heads of Terms which have been agreed in light of the approvals obtained, which (if supported) would enable transfer to be concluded in the spring 2015. Assuming that this is concluded, a capital and revenue budget will be required, as set out in the paper.

Options Considered:

As recommendation.

As comments from Councillor Knight and Councillor Mandry

Decision:

RESOLVED that the Executive:-

- (a) supports the revised terms of the transfer, enabling the Director of Finance and Resources to conclude the arrangements for the transfer of ownership;

- (b) notes the financial arrangements and next steps, as set out in the report; and
(c) approves the establishment of a revenue and capital budget as shown in appendix B.

Reason:

To enable the land transfer at Daedalus to be concluded.

Confirmed as a true record:

Monday, 2 March 2015

Councillor SDT Woodward
(Executive Leader)

FAREHAM

BOROUGH COUNCIL

2014/15
Decision No.
620

Record of Decision by Executive

Monday, 2 March 2015

Portfolio	Policy & Resources
Subject:	Treasury Management Strategy and Prudential Indicators 2015/16
Report of:	Director of Finance & Resources
Strategy/Policy:	Finance Strategy
Corporate Objectives:	

Purpose:

The report considers the draft Treasury Management Strategy Statement and Prudential Indicators for 2015/16, prior to its submission to the Council for approval.

Regulations require the Council to prepare and formally approve both an annual treasury management strategy and Prudential Indicators. The document for 2015/16 is attached as Appendix A for consideration by the Executive before being submitted to Council for approval.

Options Considered:

As recommendation.

Decision:

RESOLVED that the draft Treasury Management Strategy and Prudential Indicators for 2015/16, attached as Appendix A to this report, be endorsed and submitted to the Council for approval.

Reason:

In accordance with the Code of Practice for Treasury Management in the Public Services and guidance from the Department of Communities and Local Government (DCLG), the Treasury Management Strategy and Prudential Indicators have to be approved by full Council.

Confirmed as a true record:

Monday, 2 March 2015

Councillor SDT Woodward
(Executive Leader)

FAREHAM

BOROUGH COUNCIL

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Decision No.
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Record of Decision by Executive

Monday, 2 March 2015

Portfolio	Policy & Resources
Subject:	Irrecoverable Debts
Report of:	Director of Finance & Resources
Strategy/Policy:	Finance Strategy
Corporate Objectives:	

Purpose:

In certain circumstances, debts are considered as irrecoverable, this report seeks approval to write those debts off where the value is in excess of £5,000.

Appendix A to the report lists the debts that are considered irrecoverable. Every effort has been made to recover these sums and where applicable, there is no further legal action that can be taken.

Some debts may be recommended for write off where it is believed that the debt should not be recovered due to the circumstances applicable to that case.

Glossary of Terms Used

Bankruptcy/Liquidations/Administration

Once a person has been declared bankrupt or a company has been placed in liquidation, legislation prevents the Council from taking any further action to recover the debt. Debts due to the Council are classed as non-preferential and therefore the likelihood of receiving a dividend is very low.

Ceased Trading or Company Dissolved

Where a company is no longer trading, but the assets of the company (or the individual) are insufficient to justify the cost of placing the company in liquidation. A company which has ceased trading may be dissolved.

Not worth Pursuing

Occasionally, due to specific circumstances or to the time and expense involved in collection, a debt may be uneconomical to collect.

No Trace

Every effort has been made to trace the debtor, including the use of tracing agents where it is effective to do so.

No Possibility of Collection

Where all avenues of collection have been exhausted and the debt is considered as uncollectable.

Options Considered:

As recommendation.

Decision:

RESOLVED that the debts listed in Appendix A to this report, be written off as irrecoverable.

Reason:

There is no further legal action that can be taken to collect the debt or that exceptional circumstances apply that justify the non-collection of the debt.

Confirmed as a true record:

Monday, 2 March 2015

Councillor SDT Woodward
(Executive Leader)

FAREHAM

BOROUGH COUNCIL

2014/15
Decision No.
622

Record of Decision by Executive

Monday, 2 March 2015

Portfolio	Leisure and Community
Subject:	Citizen of Honour Awards 2015
Report of:	Director of Finance & Resources
Strategy/Policy:	Community Portfolio
Corporate Objectives:	Strong and Inclusive Communities

Purpose:

This report presents nominations for consideration under the Council's annual Citizen of Honour and Young Citizen of Honour Awards 2015.

The Citizen of Honour Award was introduced in November 1996. Five years later, the scheme was extended to recognise the efforts of younger residents under the age of 18 through the Young Person of the Year Award.

Over the last 18 years, the award has honoured 71 residents of the Borough, with nominations being received from all areas of Fareham.

This year, the Council has received 27 nominations. There are 19 nominations for the Citizen of Honour Award, 4 nominations for the Young Citizen of the Year Award (12-18 year olds), and 4 nominations for the Young Citizen of the Year Award (4-11 year olds).

Options Considered:

As recommendation.

Decision:

RESOLVED that the Executive approves:

- (a) the selection of four of the candidates nominated to be formally recognised as Citizen of Honour 2015;
- (b) the selection of one of the candidates nominated to be formally recognised as Young Citizen of the Year (12-18 year olds); and
- (c) the selection of two candidates nominated to be formally recognised as Young Citizen of the Year (4-11 year olds).

Reason:

The Citizen of Honour and Young Citizen of the Year Awards are valuable initiatives for rewarding local residents for their community service and for recognising the important contribution and difference that they have made to the lives of others. The Young Citizen of Honour category also recognises young people who have overcome severe personal difficulties or who give up their time to care for family or friends.

Confirmed as a true record:

Monday, 2 March 2015

Councillor SDT Woodward
(Executive Leader)